



Eligibility Requirements, Roles/Responsibilities, Selection Procedures Director At Large, Middle-level

Eligibility Requirements: To be a candidate for the NAESP Board of Directors you must be an active NAESP member and currently employed as an online principal or assistant principal.

Responsibilities & Expectations:

- To serve as a member of the Board of Directors of NAESP representing the perspective of middle-level principals.
- To serve as a key practitioner voice to keep the board of directors apprised of current issues impacting middle-level principals.
- To serve as a liaison between NAESP and other organizations that also represent the interests of middle-level principals (Example: AMLE).
- To serve as a resource for NAESP staff in providing feedback and input on the needs and concerns of middle-level principals.
- To make recommendations for key speakers and presenters at NAESP meetings that focus on the needs of the represented population of principals.
- To network with middle-level principals for the exchange of ideas and the recruitment of members.
- To recommend to the board of directors potential business partnerships to support the efforts of middle-level principals.
- Attend four board of directors meeting each year (time commitment is 13-15 days per year)
- Attend state conferences within your Zone
- Attend an overseas conference during your second year on the board of directors
- Give oral reports on recent activities during board meetings
- Represent each of the states in your zone and the members they represent
- Willing to bring local/regional perspective to board discussions while able to comprehend and integrate with NAESP's strategic goals.
- Willing to communicate on an on-going basis with respective Zone members
- Conduct Zone meetings when scheduled

Other Activities:

- Attend at least one national conference (other than NAESP's) related to area of representation.
- Serve as a resource for staff by providing information that can be used in the preparation of articles (print and online) directed to middle-level principals.
- Plan and preside over a focus group meeting of middle-level principals at NAESP's annual conference and/or other groups focused on the supports for middle-level principals.
- Provide information as requested to state associations on issues related to assigned area.

Selection Procedures for Directors At Large:

The Directors At Large serve three-year terms, with no more than one term expiring annually. *Terms of office begin August 1 and terminate July 31.* One of the Directors At Large will be an ethnic minority and the other a middle-level principal.

As a matter of procedure, the Board solicits nominations from members and encourages interested individuals to provide a completed candidate nomination packet to NAESP by November 1 preceding the year of the vacancy. All who complete a packet are placed in nomination and referred to the Steering Committee.

The NAESP Board of Directors elects a Director At Large to fill any vacancy at its Spring meeting. The board reviews the applications and then takes a vote. The person receiving the majority of votes is named to fill the vacancy and takes office beginning August 1. Individuals who have submitted a Prospective Candidate Data Form to the Nominating Committee for consideration as a candidate for zone director will not be considered in that same year for appointment as a Director At Large.

Filling Vacancies of Director Positions:

In the event of a vacancy in the position of At Large Director: The Board of Directors shall elect a member in the same at-large category with a changed or compressed schedule to serve the remainder of the unexpired term.

Criteria to follow in selection:

1. Demonstrated leadership at the local, state, or regional level,
2. Office(s) held in local, state and national professional organizations,
3. Background of experience or expertise for the current vacancy position, and
4. Balanced representation on the NAESP Board including geography, sex, school system size, public/private

BOARD OF DIRECTORS

Policy Statement 100.17 Appointed Board of Directors At-Large Members

Zone Directors shall each serve for a term of three years, commencing on August 1 following the election, with three members retiring each year. Two At-Large Directors may be elected by the Board of Directors to serve a three-year term to represent the needs of the Association, as determined by the Board, with an At-Large Director's term commencing on August following his/her election.

Scope of Policy

Specifies the election and duties of the Directors At Large of the NAESP Board of Directors.

Guidelines for Implementation

A copy of the Prospective Candidate Data Form of the proposed Director At Large should be received at NAESP Headquarters by November 1.

NAESP Board of Directors At-Large Members, being appointed and not elected by electoral zones, have no specific zone responsibilities.

They:

1. Exercise full voting rights on the NAESP Board of Directors.
2. Represent NAESP during their term of office and may attend other meetings at the request of the Executive Director subject to available resources.
3. Attend the National Leaders Conference, the National Distinguished Principals Program, and the National Conference.
4. With the approval of the President and the Executive Director, may attend an overseas schools program during their second year on the board of directors contingent upon available grant funds. In the event of unforeseen circumstances or an emergency, a Director may request a waiver in order to participate in an overseas schools program during the subsequent year. Any such alteration shall be subject to the approval of the Executive Director and the President and contingent upon available grant funds.
5. Advise NAESP on strategies or other actions that might be considered to attract other professionals to the Association.

Authority Level

As stated above.

Action

As stated above.

BOARD OF DIRECTORS

Policy Statement 800.2 Prohibiting Concurrent Service as a State Association Officer or Director

An NAESP Officer or Director shall not concurrently serve as an Officer or Director (except in an ex-officio role) of an NAESP State Affiliated organization. An individual elected to serve as an Officer or Director of NAESP shall resign any office or directorship position he or she holds in a State Affiliated Association (except an ex-officio role) by the date his or her term as an NAESP Officer or Director begins. A candidate for election as an NAESP Officer or Director shall agree, in the candidate's application, to resign from all State Affiliated association offices and directorships before the date the term as an NAESP Officer or Director begins. For purposes of this Policy, the Executive Director of an NAESP State Affiliated organization shall be deemed to be an officer of the organization.

Scope of Policy

Each NAESP Officer and Director undertakes a substantial commitment of time, oversight and other duties to the Association when elected and sworn in to office. The normal corporate duties include acting in good faith, acting in the best interests of NAESP, and of care, loyalty and obedience. NAESP has entered into affiliation agreements with almost all state principals' associations in the United States. In addition, NAESP's position in the educational administrative profession includes oversight of the profession nationwide. Periodically, there are transactions and situations in which NAESP's position or interest will conflict with that of the state principals' associations. Frequently, a person will receive information as an Officer or Director of one organization that he or she would ordinarily be expected to disclose to the other, but which cannot be disclosed without breaching a duty of loyalty or confidentiality to the organization which disclosed it to him or her. Consequently, if an NAESP Officer or Director is also serving as an officer or director of a State Affiliated organization, then he or she will periodically be in a position of divided loyalty and otherwise with a conflict of interest. The issues can be avoided if one person is not concurrently an Officer or Director of NAESP while holding a similar position with an NAESP State Affiliated organization.

Procedures

The application to be completed by a candidate for election as an NAESP Officer or Director shall include a question requiring the candidate to disclose whether he or she serves as, or has been recently elected to serve as, an officer or director of an NAESP State Affiliated organization. The application shall include a statement which the candidate must, if applicable, sign agreeing to resign as an officer or director of the State Affiliated organization (except if serving in an ex-officio role) by the date his or her term as an Officer or Director of NAESP begins. If resigning, a copy of the resignation must be sent to NAESP's President.

Policy Statement 800.2 Prohibiting Concurrent Service as a State Association Officer or Director (continued)

Authority Level

Action

President

Receives a copy of the resignation of a State Affiliated Officer or Director before the term of office as an NAESP Officer or Director begins.

Adopted: July 2, 2016