



## **Nominating Committee**

### **Overview:**

In accordance with the NAESP Bylaws, the Nominating Committee is intended to assure NAESP members of three essential elements: nomination of the best qualified on-line principals and assistant principals as candidates, representation of minorities among the officers of the Association, and a fair and open nomination process. The Nominating Committee serves as a selection committee to ensure there are at least (2) candidates for Vice President.

### **Responsibilities:**

- Participation in one virtual meeting of the Nominating Committee on November 9, 2021. Approximately 2 hours in length
- Review nomination materials submitted by candidates and adheres to the guidelines set forth in *policy 400.5 Guidelines to the NAESP Nominating Committee*
- Determine the three questions to be asked of the nominees in their live interview during the Nominating Committee meeting.
- Determine the slate of candidates included on the ballot for Vice President
- Notify all nominees of their selection

### **Length of Service:**

Members serve a 1-year term

### **Time Commitment:**

- Members must be available for the virtual November 9, 2021 from 12:00 p.m. – 2:30 p.m. ET meeting of the Nominating Committee, approximately 2 hours in length.

### **Composition:**

The Nominating Committee consists of one member from each of the nine zones, with one member acting as chairperson.

### **Qualifications Sought:**

- Must be a member of NAESP. Several years of membership preferred.
- All groups – racial/ethnic minority, gender, etc. – must be represented on the committee
- At least one and not more than three carry-over persons must be selected. Members may not serve more than two terms on the Nominating Committee. Carry-over members are considered to be those with prior experience on the Committee.
- Not more than four members may be NAESP State Representatives. Persons will be considered to be NAESP State Representatives if they hold that position on the first of July preceding the annual meeting of the Nominating Committee.
- Persons serving on the Nominating Committee will not be considered for a position on the Board of Directors during their year of service.
- The person selected as the Chair of the Nominating Committee must be a carry-over member, but not necessarily a NAESP State Representative. The Committee Chair will be elected during this selection process. It is recommended that an Alternate Chair also be elected at this time. The Chair will be identified on committee rosters prior to its official meeting.



- Members of the Board of Directors are ineligible to serve as members of the Nominating Committee.
- Members of other NAESP standing or governance committees are ineligible to serve as members of the Nominating Committee.

**Selection Procedures:**

NAESP State Representatives meet during the annual conference to elect the members of the Nominating Committee for one-year terms. The selection guidelines and procedures are outlined in *Policy 400.4 Selection of the Nominating Committee*.

If you are interested in serving on the Nominating Committee, please contact your [zone director](#).